



AGENDA

Comptroller of the Commonwealth Chief Fiscal Officer Conference

Thursday, November 15, 2007
8:00 AM to 6:00 PM

Welcome to the 7th annual Commonwealth CFO Conference, sponsored by the Office of the Comptroller. This forum was developed to ensure that enterprise vision and initiatives are communicated, planned and implemented in an environment where all the stakeholders in Commonwealth financial management have input into the process.

Planning has been underway with a group of department CFOs acting as Conference Advisors to develop a meaningful agenda for this one day conference. This forum brings Commonwealth finance professionals together to make certain that initiatives are communicated in an environment where all the stakeholders have input into the process.

We are fortunate to have a number of guests speaking at the Conference, including the Secretary for Administration and Finance, Leslie Kirwan, Assistant Secretary for Information Technology, Administration and Finance, CIO, Anne Margulies, and Glenn Mangurian, Managing Partner, Frontier Works.

Much can be accomplished through informal conversation. Following the afternoon breakout sessions, there is a reception where you can network with the Comptroller's staff and with each other.

This seventh year of the CFO Conference provides the Office of the Comptroller and Partnering Agencies an opportunity to build on the dialog and collaboration of years past. Financial management today is even more challenging and the insight and innovation of all are essential.

Martin J. Benison

8:00-9:00	Registration Continental Breakfast	Security Counter, Main Entrance N.E. Economic Adventure
9:00-9:05	Welcome Remarks	Mary Maloney Bureau Director, Office of the Comptroller
9:05-10:00	FY 2008-2009 Update	Leslie A. Kirwan Secretary for Administration and Finance Matt Gorzkowicz Assistant Secretary for Budget, ANF
10:00-10:30	FY 2008-2009 Update	Anne H. Margulies Assistant Secretary for Information Technology (ANF) and CIO
10:30-10:45	Break	N.E. Economic Adventure
10:45-11:30	General Session	Martin J. Benison Comptroller
11:30-12:30	The Wisdom of Adversity: Lessons for Leaders	Glenn Mangurian Managing Partner, FrontierWorks
12:30-1:30	Lunch ~ Fourth Floor	New England & Boston Rooms
Afternoon Breakout Sessions on Third Floor See reverse side for Breakout Session Descriptions		
1:30-3:15	Breakout 1: Internal Controls Breakout 2: Records Management Breakout 3: Financial Reports Overview	Room AV-3 Room AV-4 Room AV-1
3:15-3:30	Break	AV Lounge
3:30-5:00	Breakout 1: Internal Controls Breakout 2: Records Management Breakout 3: Leveraging Technology	Room AV-3 Room AV-4 Room AV-1
5:00-6:00	Reception ~ 31st Floor	City Side Lounge

Breakout Session Descriptions

Internal Controls

This session will include a brief review of some of the changes to the internal control framework; the main objective will be to focus on what should be included in a true agency-wide Internal Control Plan. Participants will hear from Tom Simard from OCD and Ellen Finnegan from DSS who will provide some "real-life" examples on getting total agency buy-in for internal controls. Participants are encouraged to share their own experiences.

Developments in Records Management

This session will provide participants with the latest information on managing Records in Common as well as recommended guidelines for electronic records. This panel will include Alan Cote, First Deputy Secretary, Supervisor of Records, SEC, Jenny Hedderman, Deputy General Counsel, OSC, Linda Hamel, General Counsel, ITD, Stephanie Zierten, Deputy General Counsel, ITD and Gillian Lockwood, Director of Policy and Architecture, ITD.

Leveraging Technology

This breakout session will highlight the use of various technologies. Stuart Lecky, COO, ITD, will discuss how your data is protected within Magnet.

Use of e-payments ACH has proven to be an efficient tool. Patricia Davis from OSC will discuss the basics of e-pay and Michael Berolini from HCF will talk about how the technology was implemented in his department.

PayInfo has been available for a number of years. Hear how Paul Naves from DOR, and Kathy Rich and Kathy DiRienzo from MCC have not only implemented it but have shut off Pay Advices. Kevin McHugh, Payroll Director, OSC will discuss PayInfo implementation efforts. Jim Whelan from OER will be participating to provide practical advice on getting buy-in from unions.

Ed Peters from DOR will demo some of their new sophisticated multi media and what it takes to produce.

Financial Reports Overview

Have you ever wondered how the Comptroller turns MMARS data into a financial report? Where your GAAP package goes? Or, where to find key information in the Commonwealth financial statements? This session will describe how department information is used in the preparation of financial statements and the information that is contained within these statements that CFOs can use. Presenters will differentiate between statutory and GAAP reporting. Presenters will include Eric Berman, Deputy Comptroller and BJ Trivedi, Financial Reporting and Analysis Bureau Director, OSC.

Department Advisory Group Members

Marianne Blanchet

Sheriff Department Berkshire

Susan Bristol

Massachusetts Highway Department

Deborah Broderick

Department of State Police

Richard Cooley

Department of Mental Health

Ellen Donaghey

Executive Office of Public Safety

Ellen Finnegan

Department of Social Services

Kim Gazzola

Mass. Bay Community College

Pamela Gerrior

Department of Corrections

Jackie Harris

Exec. Off. of Health and Human Services

Sarah Johnson

Office of Consumer Affairs and Business Regulation

William Marchant

Trial Court

Paul Naves

Department of Revenue

Anna Prince

Department of Conservation and Recreation

Alda Rego-Weathers

Department of Early Education and Care

Tom Simard

Department of Housing and Community Development



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